Additional Shopper Role capabilities:

**Shoppers:**

- A Shopper profile is created the first time a user/shopper logs in
- Create a default Assignee upon logging in the first time
- Carts can only be assigned to persons with BEN Buys access and not other Shoppers
- Persons with BEN Buys access can sign on as a Shopper Only – which creates a separate profile for the same individual – one as a Shopper and one as a BEN Buys User
- Shop from only Penn Marketplace suppliers

**Carts:**

- Carts can be assigned only once to someone with BEN Buys access
- Numbering of line items stays intact when moving a cart to assignee
- Carts can be “unassigned” or withdrawn by the Shopper only if the cart hasn't been picked up by the Assignee
- Assigned carts can be rejected by the Assignee

**Comments:**

- Comments are retained and viewable in the cart history tab indefinitely (e.g., define a grant, purpose of purchase, location for items)
- Comments cannot be deleted
- Comments can be seen in the email notification as well as in the cart details
- Comments are at the header level and not the line level
- Comments in the Penn Marketplace are not passed on to comments in BEN Buys
- Comments may contain up to 1000 characters

**Notifications:**

- Email is sent to the Shopper when the assigned cart is submitted to BEN Buys or rejected by the Assignee
- An email notification is sent to the Assignee when a cart is assigned to the Assignee for action or when a cart has been rejected.
- Shopper or Assignee cannot take action on a cart (i.e., signing on or submitting a cart) from the notification email