QUICK TIPS FOR MOVING OUT

1) Check your lease date and be sure you have given the proper notice required
2) Submit a change of address to the United States Postal Service

   https://moversguide.usps.com/icoa/home/icoa-main-flow.do?execution=e1s1&_flowId=icoa-main-flow&referral=MG82

3) Mail is forwarded; for books, periodicals and magazine subscriptions, you need to contact the provider
4) Schedule your utility services to be removed from your name
5) Ask your landlord to schedule a walk through
6) Collect your keys, including mail box keys
7) Clean your apartment thoroughly, check your lease for specific requirements.